



NOTICE TO PROCEED

11 SEP 2023

FIRST PACIFIC LEADERSHIP ACADEMY, INC.
Km 27 Sumulong Highway Sta. Cruz, Antipolo City

Attention: NORWIN MARK T. SAYNO

Gentlemen/Mesdames:

We wish to inform you that your contract procured through Negotiated Procurement - Lease of Real Property and Venue for the **Lease of Venue for the Conduct of the 5-Days Exercise Design Course (EDC) for Pasig City Disaster Risk Reduction and Management Office** under Lease Contract No. **100-23-05-1264** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

VICTOR MA REGIS N. SOTTO
City Mayor

By authority of the City Mayor:


ATTY. JERONIMO U. MANZANERO
City Administrator

Conforme: NORWIN MARK T. SAYNO
Authorized Representative
FIRST PACIFIC LEADERSHIP
ACADEMY, INC.

Date: Sept. 15, 2023